



ENROLMENT SURVEY

COURSE: MEDICAL RECEPTION COURSE (5 Units – Partial Completion) **CERTIFICATE III BUSINESS ADMINISTRATION (MEDICAL)**

1. Have you had any previous experience in Medical Reception? YES NO
2. Have you had any previous experience in an Administration or Office based role? YES NO
3. Have you worked in a Customer Service role? YES NO
4. Have you participated in any other Nationally Recognised Training? YES NO _____ (What level? EG: Cert II)
5. Have you participated in any Community Service? YES NO
6. How long have you been using a computer? _____ Years / Months
7. Have you had any paid or unpaid work experience? YES NO How Long? _____
8. Have you participated in a Group Project before? YES NO

Student Name: _____ Student Signature: _____

Date: _____